

**COMMERCIAL BUILDING CODE COUNCIL
MEETING MINUTES
December 1, 2015**

PRESENT: Kevin Bierce, David Enigl, Steven Howard, Steven Klessig, Samuel Lawrence, Irina Ragozin, Corey Rockweiler, Peter Scheuerman

EXCUSED: Hunter Bohne, Michael Mamayek

STAFF: Dan Smith, Rules Coordinator; Jason Hansen, Building Plan Reviewer; Robin Zentner, Bureau of Field Services Bureau Director; and Kimberly Wood, Program Assistant Supervisor – Advanced

CALL TO ORDER

Samuel Lawrence, Vice Chair, called the meeting to order at 9:15 a.m. A quorum of nine (9) members was confirmed.

ADOPTION OF AGENDA

MOTION: David Enigl moved, seconded by Irina Ragozin, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Irina Ragozin moved, seconded by David Enigl, to approve the minutes of October 6, 2015 as published. Motion carried unanimously.

(Steve Klessig left the meeting at 1:50 p.m. and reconnected by phone at 2:00 p.m.)

ADJOURNMENT

MOTION: Corey Rockweiler moved, seconded by Peter Scheuerman, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:59 p.m.